



DEPARTMENT OF PARKS AND RECREATION
GOLD FIELDS DISTRICT
FOLSOM SECTOR
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Lisa Ann L. Mangat, Director

GRANITE BAY ACTIVITY CENTER RESERVATIONS

Thank you for your interest in reserving the Granite Bay Activity Center at Folsom Lake State Recreation Area. The Activity Center may be reserved subject to State Park approval and pursuant to compliance with all regulations governing the use of the facilities for private receptions, special events, meetings, and corporate/family gatherings. The facilities are **NOT** available for open to the public events, pay at the door dances or parties.

Please read all the following information carefully before completing your reservation request.

Rental Policies & Information:

1. Reservations may be made in person at the Folsom Lake Sector Office. Rentals are available on a first come / first served basis upon receipt of a complete application form and payment of rental fees. Incomplete requests will be returned to the applicant without processing.
2. Applications will be accepted six months in advance.
3. Minimum group size of 50 persons.
4. Full payment must be received prior to guaranteeing your reservation. We accept all forms of payment.
5. The Activity Center and the grounds are **NOT** available for reservation on the following holiday weekends; Memorial Day, 4th of July, and Labor Day.
6. Cancellations: Full refunds will be issued for cancellations 30 days prior to the day of your event. Cancellations within 30 days of your event are non-refundable.

Available Dates and Times:

The Activity Center and picnic grounds are available year round during regular park hours. All set up and clean up must be completed within park hours.

- ❖ Permittee must comply with all State Park Rules & Regulations. Renter accepts responsibility for the actions of all guests.
- ❖ Set Up / Clean Up: Is the responsibility of the permittee and must be completed within the regular park hours. Storage is not available either before or after event. Please return the room to original condition; wipe down tables & chairs and return them to the storage area, sweep and vacuum the floors, clean the kitchen. Cleaning supplies are located in kitchen cupboard.
- ❖ Please remove all decorations. Birdseed, rice, metallic glitter and confetti are prohibited.
- ❖ Large sound systems, DJ's or amplified sound is not permitted. Battery operated portable radios will be allowed.
- ❖ All garbage must be deposited in provided trash containers. Area must be left clean and undamaged.
- ❖ Dogs must be on a 6-foot leash at all times and remain in the group picnic site. Dogs are not allowed on swim beach areas.
- ❖ No banners, streamers, signs, balloons, or other time shall be nailed or stapled to picnic tables, trees, or structures.
- ❖ No jump houses, dunk tanks, pony rides, or the like are permitted.

Smoking/Fire Hazard

Smoking is not permitted in or within 20 feet of the Granite Bay Activity Center building. All outside fires should be maintained within established BBQs. **NO GROUND FIRES.**

Alcohol Beverage Policy:

Alcoholic beverages are prohibited at Folsom Lake State Recreation Area. Alcohol may be permitted at the Activity Center by special permit. Permits are \$100.00, and are non-refundable. Alcohol is not allowed on beach areas. Permittee accepts responsibility for the use of alcohol in the facility and agrees to adhere to all state laws. **Glass containers and hard alcohol are prohibited.**

Permittees serving alcohol or charging an admission fee to serve alcohol must also obtain a temporary alcohol permit from **Alcohol Beverage Control Board**. A copy of the approved ABC permit must be submitted with your application for an alcohol permit.

<https://www.abc.ca.gov/FORMS/ABC221-2010.pdf>
<https://www.abc.ca.gov/FORMS/ABC221I.pdf>

Granite Bay Activity Center Reservation Application

Date _____

Type of Event _____

Name of Permittee _____

Address _____

Organization (if applicable) _____

Daytime Phone _____ Cell _____

Date of Event _____ Hours of Event _____

Contact Person During Event _____ Cell# _____

Is this event open to the public? Yes ___ No ___

Will an admission fee be charged? Yes ___ No ___

Will catered food be served? Yes ___ No ___

Will there be music? Yes ___ No ___

Advertise on park property? Yes ___ No ___

Will alcohol be served? Yes ___ No ___

What kind of alcohol will be served? _____

Will minors be present? Yes ___ No ___

Is this a fund raiser? Yes ___ No ___

PLEASE READ BEFORE SIGNING

My signature certifies that I have read and understand the conditions as set forth in this application governing the use of the facilities specified above. I and/or my organization take full responsibility to ensure the use of these facilities by all attendees is in full compliance with all policies and conditions of this permit. I hold harmless the State of California, Department of Parks and Recreation, its officers, agents, and employees, United States Bureau of Reclamation, their officers, agents, and employees from any damage, claim for damage for personal injury or death, damage to, or loss of property, incurred during the use of this facilities.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Permit Fee Received: _____ Insurance Received: _____

Activity / Deposit: _____ Approved Permit: _____

Rental Fee: _____ Total Fee: _____

Security Deposit: _____ Received By: _____

Combo Lock for Gate: _____ Combo Lock for Door: _____



